

Appendix B – 1 February 2022 to 31 January 2023

Event	Category	Provider	Date/Time	Expected/ Actual Attendance	External Cost/ Officer Time
Induction for newly elected Ancoats and Beswick Cllr – Health and Safety	Mandatory	Internal	8/2/2022 12pm to 1pm	1/1	1 hour
Induction for newly elected Ancoats and Beswick Cllr - Governance & Scrutiny	Mandatory	Internal	10/2/2022 11am-12 noon	1/1	1 hour
Induction for newly elected Ancoats and Beswick Cllr - Legal	Mandatory	Internal	10/2/2022 12.30pm-1.30pm	1/1	1 hour
Licensing Committee Training	Mandatory	Internal	17/2/2022 Half day	1/1	3.5 hours
Social Media Training	General	Link UK Ltd	21/2/2022 5pm-6.30pm	8/6	£1,575
Safeguarding for Councillors	Specific	Internal	3/3/2022 4pm-5.30pm	10/8	4.5 hours
Leadership Essentials: Licensing	Specific	LGA	10-11/3/2022 2 days	1/1	Fully funded
Safeguarding for Councillors	Specific	Internal	14/3/2022 1pm-2.30pm	10/9	4.5 hours
Equalities Session : Inclusion & Anti-Racism Training - Afternoon	General	Passare	15/3/2022 2pm-3.30pm	33/33	£6,303 covers both sessions
Equalities Session : Inclusion & Anti-Racism Training - Evening	General	Passare	15/3/2022 7pm-8.30pm	23/23	Included in above invoice
Civic Coaching	Specific	Link UK Ltd	12/4/2022 10am-3.30pm	1/1	£1,640

Event	Category	Provider	Date/Time	Expected/ Actual Attendance	External Cost/ Officer Time
MCC Directorship Training	Specific	Internal	20/4/2022 9.30am-12.30pm	4/3	6 hrs
New Councillors Induction session 1	Mandatory	Internal	10/5/2022 9.00 – 12.00/ 2.00 – 4.00pm	8/8	12 hours/12 hours
New Councillors Induction 2	Mandatory	Internal	12/5/2022 4.00 – 6.00pm	8/8	2 hours
New Councillor Induction 3	Mandatory	Internal	18/5/2022 2.00 – 4.00pm	8/8	4 hours
Caseworker	General	Elected Technologies	31/5/2022 5.30pm-6.30pm	3/2	£500
Planning Committee Training	Mandatory	POS Enterprises	27/5/2022 2.00-4.00pm	1/1	£1,830.20 (paid from Planning budget)
CRM	General	Internal	9/6/2022 5.30pm-6.30pm	4/3	1 hour
CRM	General	Internal	10/6/2022 10.00am-11.00am	1/1	1 hour
LGA Annual conference	Specific	LGA	28/6/2022 2 days	1/1	£1,210.30
Inclusive Leadership Training	General	Purple Fusion	21/7/2022 9.30am to 12 noon	8/7	£600
Leadership Training Academy	Specific	LGA	21-22/7/2022 2 days	1/1	£1,410.87
Inclusive Leadership Training	Mandatory	Purple Infusion	5/9/2022 5.00pm-7.00pm	7/2	£600

Event	Category	Provider	Date/Time	Expected/ Actual Attendance	External Cost/ Officer Time
Children and Young People Scrutiny Committee	Specific	Internal	7/9/2022 1.00pm-3.00pm	7/7	14 hours
Leadership Training Academy	Specific	LGA	8-9/9/2022 2 days	1/1	(Included in above £1410.87)
Inclusive Leadership Training	General	Purple Infusion	22/9/2022 9.30am-12 noon	6/4	£600
Building the Smarter State 2022	Specific	Tech UK. London	29/9/2022 1 day	1/1	£170.23
Inclusive Leadership Training	General	Purple Infusion	29/9/2022 5.00pm-7.30pm	5/2	£600
Leadership Training Academy	Specific	LGA	6-7/10/2022 2 days	1/1	(Included in above £1410.87)
Budget	General	Internal	6/10/22 5.30pm-6.30pm	10/7	1 hour
2022-2023 LGA Political Finance Programme	Specific	LGS	13 – 14/10/2022 2 days	1/1	£120.16
Personal Safety	General	LGA	17/10/2022 5.30pm-7pm	4/4	Fully funded
LGA BAME Councillor Events	Specific	LGA	29-30/10/22	3/3	£450
Walking and Innovations Event	Specific	Landor Links Ltd	2/11/2022	1/1	£155
Handling Online Abuse	General	LGA	27/10/2022 9.30am to 12.00 noon	4/4	Fully funded

Event	Category	Provider	Date/Time	Expected/ Actual Attendance	External Cost/ Officer Time
Licensing conference	Specific	Institute of Licensing (IOL)	16-18/11/2022	2/1	£1,825.80 (paid from Licensing budget)
Parking	Specific	Internal	23/11/2022 5.30 – 6.30pm	11/5	1 hour
Executive Member Training	Specific	Internal	30/11/2022 2.00pm-5.00pm	6/6	15 hours
Civil Contingencies Training Sessions	General	Internal	1/12/2022 5.30-7pm	4/4	1.5 hours
Civil Contingencies Training Sessions	General	Internal	13 December 2022 2.00-3.00pm	5/3	1 hour
Handling Online Abuse	General	LGA	7 December 2022 1-3pm	4/3	2 hours
Training on Licensing	Mandatory	Internal	5/1/2023 10am-1.00pm	1/1	3 hours
LGA Effective Opposition - Programme 15	Specific	LGA	28-29/1/2023 2 days	1/1	£219.16

Summary figures

Budget

Annual Training Budget = £28,567

Total spend against the Training Budget in this period = £16,033.42

(1 February 2022 to 31 January 2023)

Attendance

Attendance at non mandatory training events compared to number of bookings = 83%